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**TOPICS FOR INTERNAL ASSESSMENT ASSIGNMENTS (2015-16)**  
**Course: P.G.Diploma in Human Resource Management**

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**Important Note:** Students are advised to read the separate enclosed instructions before beginning the writing of assignments. Out of 20 Internal Assignment marks per paper, 5 marks will be awarded for regularity (attendance) to Counseling/ Contact Programme classes pertaining to the paper. Therefore, the topics given below are only for 15 marks each paper.

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**Paper-1: Principles and Practice of Management**

1. Explain the steps involved in decision making process. **5 Marks**
2. Discuss the process of planning and its implementation. **5 Marks**
3. Explain the essential characteristics of a good communication. **5 Marks**

**Paper-2: Human Resource Management**

1. Briefly describe the functions of HRM. **5 Marks**
2. Explain X and Y theory of motivation. **5 Marks**
3. Why does workers join trade union? Discuss **5 Marks**

**Paper-3: Organizational Behavior**

1. Distinguish between attitude and perception. **5 Marks**
2. Explain the significance and nature of motivation. **5 Marks**
3. Explain the stages of group development. **5 Marks**

**Paper-4: Industrial Relations**

1. Briefly explain the qualities of Industrial Manager. **5 Marks**
2. Explain the objectives of Trade Union in India **5 Marks**
3. Discuss the importance of Industrial Relations in India. **5 Marks**

**Paper-5: Labour Legislation**

1. Discuss the Equal Remuneration Act. **5 Marks**
2. Enumerate the provisions of payment of wages Act 1936. **5 Marks**
3. Explain the important provisions of the Mines Act. **5 Marks**